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Deltek Costpoint® Mobile Time and Expense 2.7 Release Notes

Release Notes

November 4, 2024

Contents

Overview

Welcome to Deltek Costpoint Mobile Time and Expense 2.7 Release Notes.

These release notes contain a summary of the following:

- New Features and Enhancements
- Software Issues Resolved

> **Note:** The official name of the application is *Costpoint Mobile Time and Expense*. This document uses it only at the first mention. Succeeding instances of the application name display Costpoint Mobile T&E.
>
> In addition, the application name in the *Apple App Store* and *Google Play Store* displays Costpoint Time and Expense.

> **Note:** SSL is a term commonly used when referring to both Secure Sockets Layer technology and its successor, Transport Layer Security (TLS). Although you may see references to SSL in this guide and in the application's user interface, all Deltek applications use current TLS protocols to provide protected connections between web servers and web browsers.

Features Not Supported

This section describes the Costpoint Time & Expense (Web) features that are not available in Costpoint Mobile T&E.

- **Interim Charges**: You cannot create interim charges in Costpoint Mobile T&E. However, you can charge interim charges already in the timesheets. Interim charge edit occurs upon timesheet signing.

- **Hours Proration**: Hours proration is supported, but the Day view only displays the entered hours. Prorated hours after signing the timesheet will display in the Summary view.

- **Timesheet Printing:** You will not be able to print timesheets. You will need to use browser-based timesheets.

- **Timesheet Comments**: You will not be able to enter or view the OVERALL timesheet comments and notes.

- **Unhide Outstanding Expenses**: You can only hide outstanding expenses displayed on the Outstanding Expenses tab. To display a hidden outstanding expense again in Costpoint Mobile T&E, you need to log into Costpoint , navigate to **Time & Expense** » **Expense** » **Expense Reports** » **My Outstanding Expenses**, and clear the **Hide** checkbox for that outstanding expense.

> **Note:** Succeeding instances of Costpoint Time & Expense (Web) display Costpoint Time & Expense.

Mobile Device Requirements

Costpoint Mobile T&E supports mobile devices that run on the following operating systems:

- Apple iOS 17 and higher
- iPadOS 17 and higher
- Android 12 and higher

In addition, you must have the following default browsers:

- Safari for Apple iOS and iPadOS devices
- Google Chrome for Android devices

> **Note:** For Samsung devices, you must have the default Samsung Internet browser.

Issue with Microsoft Authenticator Using Face ID for Azure on iOS Devices

If you are using Two-Factor Authentication (2FA) with Microsoft Authenticator and Face ID on iOS devices, you may be stuck when trying to approve an authentication from Microsoft Azure.

This is a known issue with the Microsoft Authenticator application, and the workaround is to use PIN instead of Face ID with the application.

Prerequisites

Before you begin the installation and setup of Costpoint Mobile T&E, it is important to understand the following information:

> **Important:** Information in this section does not apply to Cloud customers.

- You must install Costpoint Time & Expense 10.x and Costpoint Maintenance Release 8.1, at the minimum.

- If you are going to access Costpoint Mobile T&E from the internet, open a port in your firewall to access the Costpoint Time & Expense virtual directory, which will be installed on the IIS server. You must use the TLS 1.2 or TLS 1.3 protocol and configure the IIS server to support "Forward Secrecy" for all deployments.

- You must install Costpoint Mobile T&E on an IIS web server. You can use an existing IIS web server or your Costpoint web server, but not the embedded WebLogic web server.

Technical Considerations

You must meet the following requirements to run Costpoint Mobile T&E:

- You must install Costpoint Mobile T&E on an IIS server that is installed on Windows Server 2016, Windows Server 2019, or Windows Server 2022.

- When using Secure Sockets Layer (SSL), you must have a certificate issued by a trusted certificate authority. You must not use self-signed certificates. Wildcard certificates are acceptable if they come from a trusted certificate authority.

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> **Note:**
>
> - The Costpoint Mobile T&E URL has the format **https://<server>/DeltekTouch/ Costpoint/TE**, where **<server>** refers to the host name of your Costpoint Mobile T&E server.
>
> - To comply with the new mobile application security requirements, the feature to populate the Costpoint Mobile T&E Server URL via email when logging on to the application for the first time is no longer supported. If you attempt to use this feature, Costpoint Mobile T&E will display an "unspecified error" message and will automatically close.
>
> - The Costpoint Mobile T&E installer installs PHP 8.3.12 in this release.

> **Attention:** For information on installing and configuring the application, see the *Deltek Costpoint Mobile Time and Expense Technical Installation and Configuration Guide*.

New Features and Enhancements

This section includes summaries of the new features and enhancements for this release.

> **Note:** The version number appended to each feature title is explained as follows:
>
> - **8.1+**: The feature is available to users of Costpoint 8.1 and higher.
> - **8.2.12+**: The feature is available to users of Costpoint 8.2.12 and higher.
> - **8.2.15+**: The feature is available to users of 8.2.15 and higher.
>
> To check your Costpoint version, see **About (Deltek Costpoint)** on the Settings screen.

View the Total Minimum Hours (8.2.15+)

You can now view the minimum hours for a timesheet period in Costpoint Mobile T&E. This feature allows resources and resource managers to easily verify if the minimum hours are met before approving the timesheet.

To enable this feature in Costpoint Mobile T&E, you must use Costpoint 8.2.15 or higher and select the **Show Minimum Hours on Timesheet** option associated with the timesheet class in Costpoint Time & Expense.
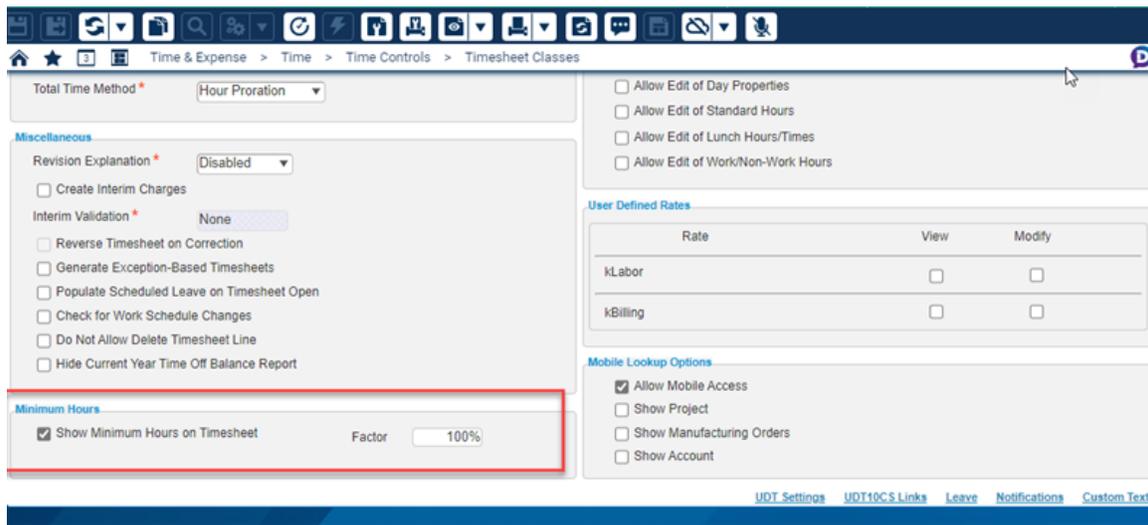

Figure 1: Timesheet Classes Screen in Costpoint Time & Expense

The minimum hours detail will then display in the following areas of the Costpoint Mobile T&E application:

- Timesheet Screen

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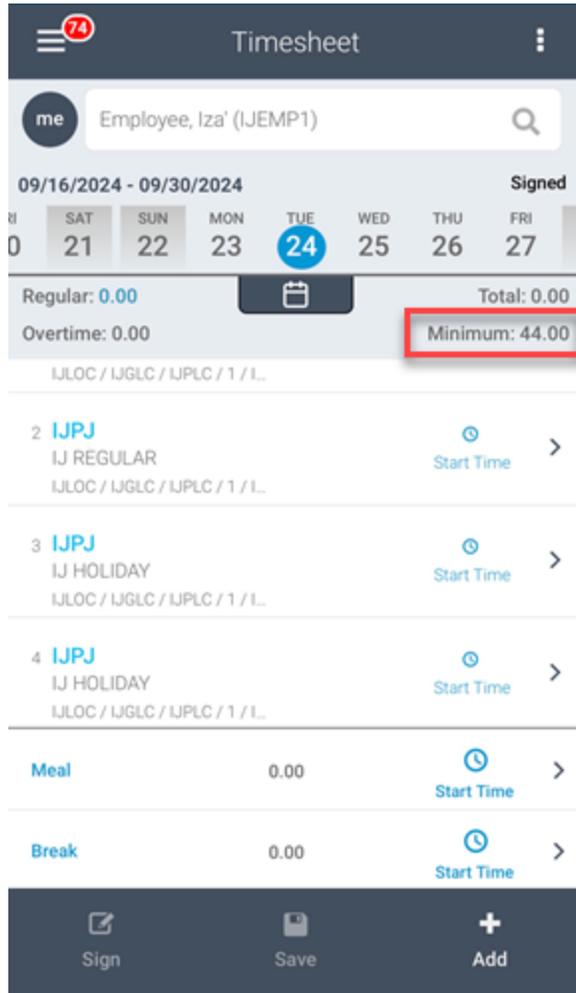
Figure 2: Timesheet Screen

■ Review Screen when approving timesheets

> **Attention:** This information is documented in the "Timesheet" topic in the *Costpoint Mobile Time and Expense User Guide*.

Display Start and End Dates on Charge Lookup Screen (8.2.12+)

The Start and End Dates for a timesheet charge now displayed on the Charge Lookup screen.

Figure 3: Timesheet Screen-Costpoint Time & Expense

Figure 4: Charge Lookup Screen

> **Note:** If no dates are available, the line will not be displayed. If only the start date is available, it will be displayed along with the dash.

Display Charge Line Information for Timesheet Charges (8.2.15+)

Charge line information, including charge status and dates, is now displayed for a timesheet charge on the Edit Charge screen when you expand the timesheet charge name.
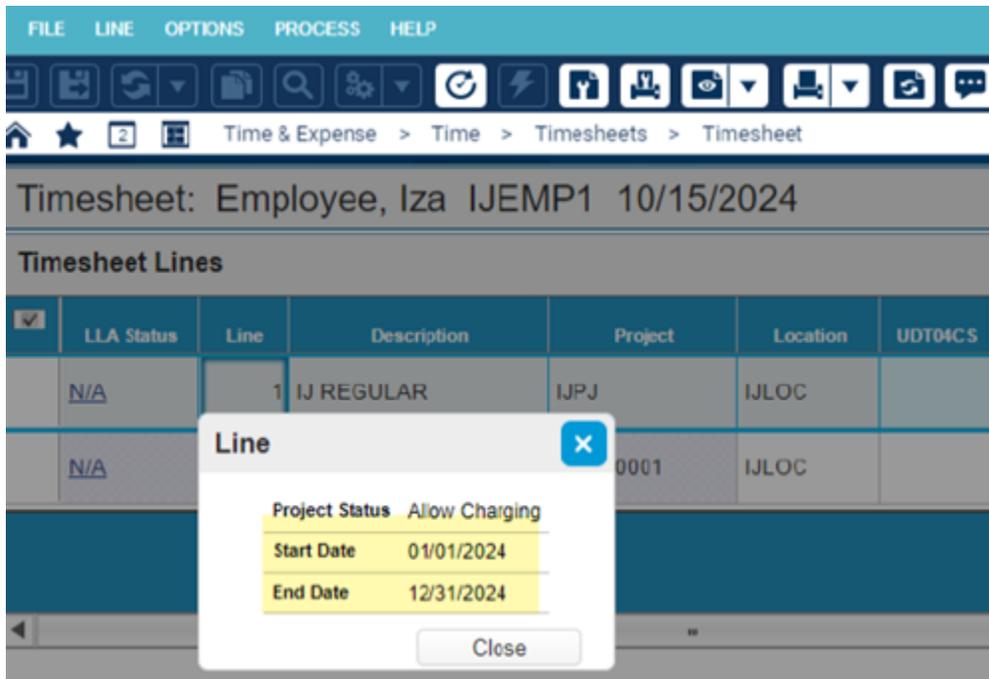
Figure 5: Timesheet Screen-Costpoint Time & Expense
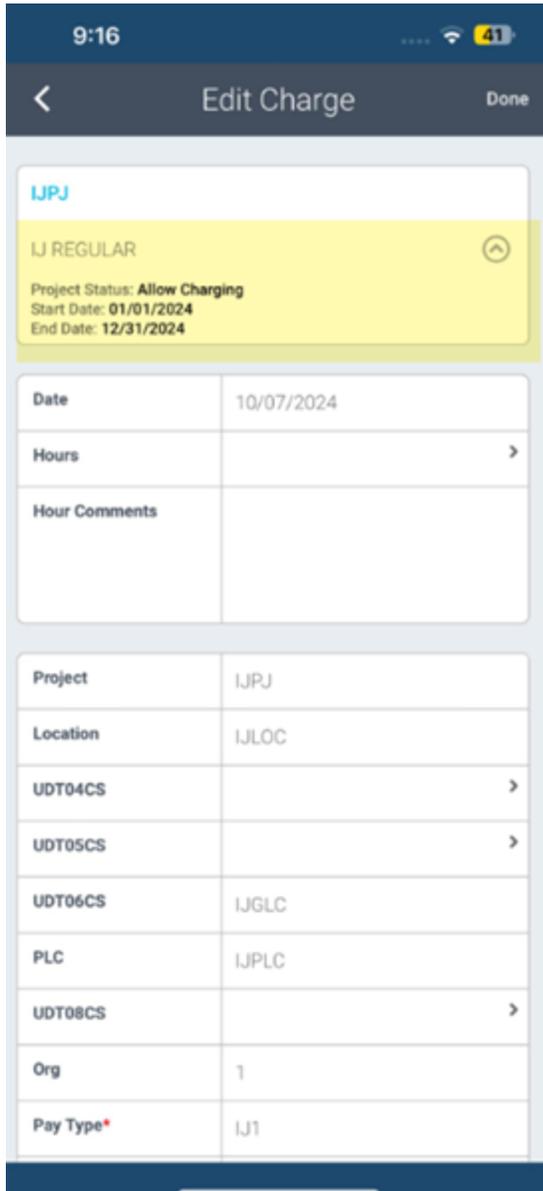
Figure 6: Edit Charge Screen

> **Attention:** This information is documented in the "Add Charge/Edit Charge Screen" topic in the *Costpoint Mobile Time and Expense User Guide*.

Technology-Related Updates

This section includes technology-related updates in this release.

Support for PHP 8.3.12 (8.1+)

The Costpoint Mobile T&E Server has been upgraded to support PHP 8.3.12.

ICR Plugin Update (8.1+)

The Intelligent Character Recognition (ICR) plugin for processing and data extraction has been updated to its latest version.

Software Issues Resolved

This section includes summaries of the software issues resolved in this release.

Issue with Random UDT Values Saving Incorrectly in Timesheets

Defect 2227923

Description: When you loaded a charge to the Edit Charge screen, removed any UDT by tapping the x icon next to the UDT, and entered a random value (except UDT10), the value was saved to the timesheet on both Costpoint Mobile T&E and Costpoint Time and Expense (web) with data related to the first charge loaded.

Customers Impacted: This defect affects customers editing timesheet charges.

Workaround Before Fix: Do not enter a random value and expect to get paid for the time.

Error Displayed for Timesheet Hours Exceeding 24 in Cost-Only Pay Types

Defect 2224210

Description: When timesheet hours exceeding 24 were added for cost-only pay types, an error displayed.

Customers Impacted: This defect affects customers entering timesheet hours for cost-only pay types.

Workaround Before Fix: Add the timesheet line with the cost-only pay type and leave the hours as zero. Save the timesheet lines and then go back and add the hours that exceed 24 for the day.

Error Encountered When Saving Timesheets

Defect 2207712

Description: When you saved a timesheet line, an error stating "UDT01_NAME: This field has been disabled and cannot be modified" displayed.

Customers Impacted: This defect affects customers saving timesheets.

Workaround Before Fix: None.

Default Account Field Not Displayed on Charge Allocations Under Ceiling Screen for New Expenses

Defect 2194141

Description: When you created a new expense, the **Account** field on the Charge Allocations Under Ceiling screen did not display the default value.

Customers Impacted: This defect affects customers creating new expense entries.

Workaround Before Fix: Change the charge type source to **User Input** to allow users to look up the account.

Security Enhancements

There are no security enhancements in this release.

Appendix A: For Additional Information

This section contains information on the Deltek Support Center and the available documentation for this release.

Deltek Support Center

The Deltek Support Center is a support website for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers

- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community

- Access Cloud-specific documents and forums

- Download the latest versions of your Deltek products

- Search Deltek's knowledge base

- Submit a support case and check on its progress

- Transfer requested files to a Deltek Customer Success analyst

- Subscribe to Deltek communications about your products and services

- Receive alerts of new Deltek releases and hot fixes

- Initiate a Chat to submit a question to a Deltek Customer Success analyst online

> **Attention:** For more information regarding Deltek Support Center, refer to the online help available from the website.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to https://deltek.custhelp.com.

2. Enter your Deltek Support Center **Username** and P**assword**.

3. Click **Login**.

> **Note:** If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

Available Documentation for This Release

The following table lists the Deltek documentation available for this release. Except where noted, all the user guides and quick reference guides listed in this table are available for download from the Deltek Support Center.

Document Name	Description
Deltek Costpoint Mobile Time and Expense User Guide	This document contains detailed information and instructions on how to use various features of the application. To access the User Guide, tap , and tap **Help** on the Costpoint Mobile Time and Expense application.
Deltek Costpoint Mobile Time and Expense FAQ Guide	This document contains some of the commonly asked questions to give you more information about the application.
Deltek Costpoint Mobile Time and Expense Technical Installation and Configuration Guide	This document provides instructions for the installation and configuration of the Costpoint Mobile T&E application.

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