



Deltek

# Deltek Mobile Expense for Ajera 2.0

Release Notes

July 28, 2021

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## Overview

Welcome to Deltek Mobile Expense for Ajera 2.0 Release Notes. These release notes contain a summary of the following:

- New Features and Enhancements
- Software Issues Resolved
- Database Changes

**Note:** The official name of the application is *Deltek Mobile Expense for Ajera*. This document only uses it at first mention. The succeeding instances of the application name display *Mobile Expense for Ajera*. In addition, the application name in *Apple App Store* and *Google Play* displays *Deltek Expense for Ajera*.

## Pre-Installation Information

Before you begin the installation of Mobile Expense for Ajera, it is important to understand the information discussed in this section.

### Technical Considerations

- Mobile Expense for Ajera supports mobile devices that run on Apple iOS 13.0 or higher and Android 8.0 or higher.
- Mobile Expense for Ajera requires that Ajera is accessible to your mobile device either over the Internet or via a private network to which your device is connected.
- Mobile Expense for Ajera works with Ajera 9.0 or higher.
- Mobile Expense for Ajera requires Secure Sockets Layer (SSL)/Transport Layer Security (TLS) to access the Touch Server.
- You must install Mobile Expense for Ajera on an IIS server installed on Windows Server 2012 R2, Microsoft Windows Server 2016, or Microsoft Windows Server 2019.
- Mobile Expense for Ajera installer installs PHP 8.0.8 in this release.
- Mobile Expense for Ajera supports applications from *Apple App Store* and *Google Play*.

## New Features and Enhancements

This section includes summaries of the new features and enhancements made to existing features in this release.


### Support for the Intelligent Character Recognition (ICR) Technology

Mobile Expense for Ajera now allows you to add receipts and attachments using ICR.

Deltek has partnered with Verifi to bring the receipt ICR technology to you, allowing you to create or update expense report entries and retrieve expense information quickly and easily by taking photos of the receipts. You also have the option to combine receipts into a PDF and attach the file to your expenses.

Furthermore, if you are using Mobile Expense for Ajera on an iOS device, you can now upload PDF files from either your phone storage or iCloud. You can access and manage your files in real time and attach these to your expense reports as needed. If you are using Mobile Expense for Ajera on an Android device, you need to install a PDF viewer application to view the PDF files.

#### Use ICR with Mobile

You can add receipts and attachments using ICR via an option called **Use ICR with Mobile** on the Company Preferences dialog box in Deltek Ajera. By default, this option is not selected (turned off) and a company administrator needs to turn it on in order for you to benefit from the ICR feature. If the option is turned on in Deltek Ajera, the Capture Receipt icon (  ) becomes available on the **Expense Report** and **New Report** screens in the mobile application. In addition, the administrator can identify up to 50 expense activities to be matched with Verifi to prefill the Expense Item activity when a match is made. This is done in **Setup » General » Activities** in Deltek Ajera.

It works by you either taking a picture of the receipt within the mobile application or using an existing picture from your device's photo application. It allows you to stitch (add multiple pages), crop, or rotate the captured or selected image. It then automatically scans and analyzes the captured or selected image, sends the image through Verifi's ICR hosted system, maps the captured data to the **Expense Line** screen, and populates the appropriate fields. It stores the receipt as an attachment on the **Expense Line** screen and that attachment becomes immediately available in Deltek Ajera. At that time, the image and extracted data is deleted from Verifi's ICR hosted system.

When the **Use ICR with Mobile** option is not selected (turned off), no data or picture is sent to Verifi's ICR hosted system and you can still capture an image of a receipt but would need to populate the associated fields manually.

**Attention:** For more information on how to use the camera functionality with ICR, see the *Attach a Receipt* chapter of the Deltek Mobile Expense for Ajera User Guide.

## Software Issues Resolved

*There are no software issues resolved in this release.*

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## Database Changes

This section includes the changes made to the database for this release. *There are no database changes in this release.*



## Appendix A: For Additional Information

### Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

**Attention:** For more information regarding Deltek Support Center, refer to the online help available from the Web site.

### Access Deltek Support Center

**To access the Deltek Support Center:**

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

**Note:** If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

## Available Documentation for this Release

The following table lists the Deltek documentation available for this release. Except where noted, all the user guides and quick reference guides listed in this table are available for download from the Deltek Support Center.

Document Name	Description
Deltek Mobile Expense for Ajera Installation Guide	This document contains instructions on how to install the application.
Deltek Mobile Expense for Ajera User Guide	This document contains detailed information and instructions on how to use various features of the application.

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